



Located at Trinity Presbyterian Church
1728 South Hull Street, Montgomery, AL 36104
Contact Kathi Atkins at 334-386-1749
katkins@montgomerychristianschool.org

Application for Admission to Kindergarten through 5th Grade

We are delighted that you are considering Montgomery Christian School as the place to educate your child. We are committed to providing an academically challenging, Christian education at an affordable, income-based tuition. Our faculty is committed to their calling for God's glory and your child's good with the goal of accomplishing the following:

- Develop academic proficiency as a foundation for lifelong learning
- Build a sense of personal responsibility, courage and self-discipline
- Involve parents in the educational process of their children
- Create partnerships involving parents, child, school, and church to build community

Montgomery Christian School is a non-denominational school that does not discriminate on basis of race, color, national or ethnic origin in the administration of its student admissions and school programs.

This application is the first of a three step admission process:

Step 1 – Checklist

Submit the following items to the School. Your application will be reviewed by the admissions committee in a timely manner upon receipt of all materials in the checklist below.

- Completed application (attached)
- Copy of the most recent report card (if in school previously)
- Copy of the most recent standardized test score (if tested)
- Teacher recommendation
- Copy of birth certificate
- Copy of Social Security Card
- \$50 non-refundable application fee
- Financial Aid Application (attached at the end of this enrollment form)

Step 2 – Interview and Testing

An appointment will be set up for an interview and testing with your child. You will be informed of the tuition amount based on your financial aid application submitted in Step 1.

Step 3 – Committee Decision

You will be informed of the admission committee's decision within two weeks of interview and testing. Completion of Step 1 and Step 2 does not guarantee admission.

After acceptance, you must furnish:

- School forms packet (given to you by the previous school office)
- Immunization (Blue Card)
- Uniforms for your child(ren)

Has the student been recommended for Individual Education Plan? () YES () NO

If yes, please explain:

Has the student had any discipline problems at school? () YES () NO

If yes, please explain:

What is your primary reason for selecting Montgomery Christian School?

FAMILY INFORMATION

Student lives with: Both Parents____ Father Only____ Mother Only____
Mother/Stepfather____ Father/Stepmother____ Guardian____ Other____

Which parent has legal responsibility for:

School Related Decisions _____
Tuition Payment _____
Custody of the Student _____
Receiving School Communications _____

FATHER () Natural () Stepfather

MOTHER () Natural () Stepfather

Name _____
First Middle Last

Name _____
First Middle Last

Home Phone # _____

Home Phone # _____

Cell Phone # _____

Cell Phone # _____

Address _____

Address _____

City, State, Zip _____

City, State, Zip _____

Occupation _____

Occupation _____

Employer _____

Employer _____

Business Phone # _____

Business Phone # _____

Business Address _____

Business Address _____

City, State, Zip _____

City, State, Zip _____

Email _____

Email _____

GUARDIAN INFORMATION: If other than Father or Mother above

Name _____ Home Phone # _____

Address _____ Cell Phone # _____

City, State, Zip _____ Occupation _____

Employer _____ Business Phone # _____

Business Address _____ City, State, Zip _____

Email _____

Person(s) to contact in case of emergency if parent cannot be reached.

Name/relationship _____ Phone _____

Name/relationship _____ Phone _____

Please list names of individuals whom you consent to pick up your child if you are unable to pick him/her up. Your child will not be released to anyone other than those listed. **It is your responsibility to keep this list up to date as needed.** This is for your child's protection.

Name/relationship _____ Phone _____

Name/relationship _____ Phone _____

Name/relationship _____ Phone _____

Montgomery Christian School
MEDICAL HISTORY FORM

Student's Name: _____

Person to call in case of an emergency, if parent cannot be reached: _____

Phone: _____ Relationship to Child: _____

Does your child have any known allergies of any type: Yes ____ No ____

If yes, please list the allergies:

Is your child presently on any type of medicine (either prescription or other)? Yes ____ No ____

If yes, list all medications, the amount taken, how often taken, and the prescribing doctor.

Does your child suffer from a serious medical condition? Yes ____ No ____

If yes, please list conditions:

Has your child, in the past, suffered from a serious medical condition? Yes ____ No ____

If yes, list conditions and dates when child had the condition.

STATEMENT BY PARENT/LEGAL GUARDIAN: To the best of my knowledge, I have provided all information requested above as to my child's past or present known medical conditions and any current medications. I state that at this time, to my knowledge, my child suffers from no contagious disease or condition; and if my child should contract any contagious condition, I understand that I must inform the Montgomery Christian School staff of the condition immediately. If my child is in need of emergency medical care while participating in the Montgomery Christian School Kindergarten, I hereby authorize a representative of the school to contact emergency medical providers to attend to the emergency situation.

Signature of Parent/Legal Guardian Date

Montgomery Christian School
AUTHORIZATION FORM

I _____, hereby authorize the Montgomery Christian School to use any pictures and/or video, and/or quotes by my child or myself to publicize and promote the Montgomery Christian School program.

Signature of Parent/Legal Guardian

Date

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FIELD TRIP PERMISSION

My child, _____, has my permission to participate in any field trips planned by his/her teachers at the Montgomery Christian School. I understand that individual seat belts will be used for each child when traveling by car or van and that adequate supervision will be provided during the entire trip. I also understand that only qualified drivers will be asked to drive.

Signature of Parent/Legal Guardian

Date

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BASIC FIRST-AID PERMISSION

I give the Montgomery Christian School permission to perform basic first-aid (band-aids, Neosporin, antibacterial soap, hydrogen peroxide) to my child if the situation calls for immediate first-aid. I also give the Montgomery Christian School staff and volunteers permission to perform CPR and/or call emergency medical help, if deemed necessary.

Signature of Parent/Legal Guardian

Date

PARENT / GUARDIAN COVENANT

As a Parent / Guardian, if my student is accepted to attend Montgomery Christian School, I commit to:

- ✦ Insuring that my child is in school EVERY DAY with necessary uniform, lunch, books, materials, and supplies except in case of serious illness.
- ✦ Making sure my child arrives at school with ample time to organize books and supplies and be seated in class by 8:40 AM.
- ✦ Provide a sack lunch (cannot be heated at school) and drink for your child each day.
- ✦ Attending one (1) report card conference. If I am unable to attend at the designated time, I must call the school to arrange an alternative time.
- ✦ Attending four (4) regularly scheduled Parent / Teacher meetings.
- ✦ Facilitating communication with the school by keeping my phone number and address up to date and responding promptly to phone calls, and notes home from the office or teacher.
- ✦ Working with school staff to promote appropriate speech, behavior and social development in my child. Close cooperation and rapid response are particularly important when my child's behavior is not in accordance with the standards of Montgomery Christian School.
- ✦ Picking up my child within 15 minutes of the end of the school day at 3:15 PM.
- ✦ Providing my child with a quiet, distraction-free environment for homework and studies. This area should be free of television, radios, video games and young children.
- ✦ Providing my child ample time in evenings and on weekends to complete assignments and studies.
- ✦ Providing my child with ample rest for the following day's activities.
- ✦ Meeting all my financial obligations to the school in a timely manner.
- ✦ Keep all address and phone numbers current throughout the school year, in case of an emergency.

Signature of Parent / Guardian _____

Date _____

Montgomery Christian School admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national origin, and ethnic origin in administration of its educational policies, admission policies, scholarship programs, and other school-administered programs.

